



International  
Handball  
Federation

# **XXIV. Financial Regulations (including Regulations for Travel Expenses)**

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# I. Financial Regulations



## Article 1

### 1. Annual Membership Fee Including Fees for International Matches

According to Article 18.1 of the IHF Statutes, all Member Federations must pay the annual fee fixed by the Congress, without being requested, latest by 31 March each year, into the following IHF bank account:

Bank: Bank CIC (Schweiz) AG, 4001 Basel

IBAN: CH15 0871 0043 4600 5200 1

SIC / Clearing number: 08710

SWIFT-BIC: CIALCHBB

Account holder: International Handball Federation

Payment must be received by this deadline as net amount and free of charge.

**Category A** - Annual fee CHF 3,500.–

ALG - ARG - AUT - BLR - BRN - CHN - CRO - CZE - DEN - ESP - FRA - GER - HUN - IRI - ISL - ITA - JPN - KOR - KSA - KUW - MNE - NED - NOR - OMA - POL - QAT - ROU - RUS - SLO - SRB - SUI - SVK - SWE - UAE

**Category B** - Annual fee CHF 2,000.–

ANG - BEL - BIH - BRA - EGY - FIN - GRE - HKG - ISR - JOR - KAZ - LBA - LUX - MAR - MKD - POR - TUN - TUR - UKR

**Category C** - Annual fee CHF 150.–

AFG - ALB - AND - ANT - ARM - ASA - AUS - AZE - BAH - BAN - BAR - BDI - BEN - BHU - BIZ - BOL - BOT - BRU - BUL - BUR - CAF - CAM - CAN - CAY - CGO - CHA - CHI - CIV - CMR - COD - COK - COL - COM - CPV - CRC - CUB - CYP - DJI - DMA - DOM - ECU - ESA - EST - ETH - FAR - FIJ - FSM - GAB - GAM - GBR - GBS - GEO - GEQ - GHA - GRL - GRN - GUA - GUI - GUM - GUY - HAI - HON - INA - IND - IRL - IRQ - IVB - JAM - KEN - KGZ - KIR - KOS - LAO - LAT - LBN - LBR - LCA - LES - LIE - LTU - MAC - MAD - MAS - MAW - MDA - MDV - MEX - MGL - MHL - MLI - MLT - MON - MOZ - MRI - MTN - NAM - NCA - NEP - NGR - NIG - NRU - NZL - PAK - PAN - PAR - PER - PHI - PLE - PLW - PNG - PRK - PUR - RSA - RWA - SAM - SEN - SEY - SGP - SKN - SLE - SOL - SOM - SRI - SSD - STP - SUD - SWZ - SYR - TAN - TGA - THA - TJK - TKM - TLS - TOG - TPE - TTO - TUV - UGA - URU - USA - UZB - VAN - VEN - VIE - YEM - ZAM - ZIM

Associated members: ENG, MNP, SCO, TAH

Regional members: GLP, GUF, MTQ, MYT, NCL, REU

If the fees are not paid by the end of the period allowed for payment, a fine of CHF 50.– shall be levied per month in arrears.

Provisional members are not liable to pay membership fee until being accepted as definite members.

New members will generally be allocated to category C.

Each Member Federation is liable for the obligations of its clubs to the IHF.



## Article 2

### 2. Television and Advertising Income

#### a. Rights for television transmission, film and video as well as advertising in sports halls

(see also IHF Regulations on Advertising)

The IHF is the sole contractual partner for all television, advertising and marketing rights related to the staging of an IHF championship. Therefore, the IHF holds the following rights on IHF events:

- Television
- Film and video
- Advertising on and around the field of play
- Advertising on the grounds, premises and entrances of the venues

The organiser of an IHF event may request to acquire the aforementioned rights from the IHF.

The IHF receives the revenues resulting from the contracts concluded to sell the aforementioned rights. The IHF may delegate this task to a dedicated agency and contract with a partner to hold any of the aforementioned rights.

In addition, the IHF holds the exclusive merchandising rights for IHF World Championships.

Further details are to be found in the IHF Bid and Event Manual and in the contract signed between the IHF and the organiser of an IHF event on the organisation of the event concerned.

#### b. Advertising on jerseys

As mentioned in Article 3.3 of the Regulations on Advertising, the outer side of sleeves is reserved exclusively for IHF advertising without financial participation by the Member Federations/clubs.

The advertising on the clothes worn by referees and IHF officials is reserved for the IHF, also with no financial participation by the Member Federations/clubs.



## Article 3

### 3. Additional Income

Practices regarding additional income of the IHF are included in the individual regulations and rules.



## Article 4

### 4. Code of Practice

At the beginning of each Olympic period the Treasurer shall establish a four-year financial plan, which he/she shall submit to the Council for adoption and to the Congress for recognition.

For this purpose the Chairpersons of the Commissions provide the Treasurer with documents on financial questions in their specific field.

The individual yearly budgets shall be adopted by the Council on the recommendation of the Treasurer. Within the frame of their adopted budgets the Chairpersons of the Commissions are free to use single amounts. Amounts which exceed this budget need to be approved by the Council.

For any other expenses from the yearly budget the following right of disposal shall apply:

- the General Director for single amounts up to CHF 1,000.–
- the President, the first Vice-President and the Treasurer for single amounts up to CHF 10,000.–
- the Executive Committee for unlimited budget
- the Council for any other financial disposition.



## Article 5

### 5. Administration Fees for Intercontinental Transfers

1. In the case of amateur players transferring as amateur players: 150.– CHF to be paid to the releasing federation, 150.– CHF to be paid to the IHF

2. In the case of professional players transferring as amateur players: 1,500.– CHF to be paid to the releasing federation, 1,500.– CHF to be paid to the IHF
3. In the case of professional players transferring as professional players: 1,500.– CHF to be paid to the releasing federation, 1,500.– CHF to be paid to the IHF
4. In the case of amateur players transferring as professional players: 1,500.– CHF to be paid to the releasing federation, 1,500.– CHF to be paid to the IHF



## Article 6

### 6. IHF Solidarity Fund

#### 6.1. Purpose

The IHF Solidarity Fund aims to financially support junior and youth national teams in order to enable them to participate in IHF World Championships.

The IHF Solidarity Fund shall especially benefit Emerging and Developed National Federations which do not have the financial means to participate in IHF Junior and Youth World Championships.

#### 6.2. Distribution and Use of Funds

The IHF Solidarity Fund is approved by the Executive Committee and administered by the Head Office. The funds shall be distributed to the National Federations after reviewing each situation case by case. The funds distributed shall solely be used for covering the travel/accommodation expenses of junior and/or youth national teams of the National Federations receiving the funds.

The receiving National Federations shall submit all the invoices and proofs connected to such expenses in order to receive the funds from the IHF.

#### 6.3. Income

##### a. Contribution due to participation in IHF Senior World Championships

In accordance with Article 6.2.3 (Chapter 2) of the Regulations for IHF Competitions, each team participating in an IHF Senior World Championship shall make the following contribution to the IHF Solidarity Fund:

- Men's World Championship: CHF 25.– per match day and person (for 18 persons)
- Women's World Championship: CHF 15.– per match day and person (for 18 persons).

##### b. Donation

Any National Federation may contribute an amount of its choice to the IHF Solidarity Fund at any time. Such donation shall be the object of a contract between the IHF and the donor. The donor must be able to prove the origin of the funds transferred to the IHF Solidarity Fund, if requested by

the IHF. A donation made by any National Federation will not result in any financial or natural advantage given by the IHF to the National Federation concerned.



## **Article 7**

### **7. Payments to the IHF**

The present article shall be applicable to all payments made to the IHF and/or all amounts stated in the IHF Regulations, unless otherwise stipulated in a contract concluded by the IHF.

#### **7.1. Bank Charges**

All payments requested are net amounts and the payer shall bear the cost of the bank charges to ensure that the IHF receives the full amount.

## II. Regulations for Travel Expenses



### Article 1

#### 1. General

1. These Regulations stipulate the terms for reimbursement of costs and expenses to honorary and full-time employees as well as guests of the International Handball Federation (IHF), in connection with travel on behalf or by invitation of the IHF.
2. The organisation and reservation of journeys in principle lies within the jurisdiction of the IHF Head Office. An authorisation for reservations made by oneself must be obtained beforehand.
3. All possible reductions and advantages are to be taken into account when planning an event or booking travel arrangements. The least expensive means of transport always has to be billed.
4. Whenever possible, receipts are to be presented.
5. If a National Federation, a club, or similar is taking over a part of the costs, only the difference is to be presented to the IHF.
6. Claims on the IHF must be presented within three months after completion of the journey.
7. The reimbursements mentioned in these Regulations shall be made either in US dollars (\$), euro (€) or Swiss francs (CHF). The IHF may determine the most suitable currency in each case.
8. Deviations from these Regulations are only allowed with the Executive Committee's approval.



### Article 2

#### 2. Means of Transport

The following count as means of transport:

##### 2.1. Train, Boat or Bus

When using a train, boat or bus, first-class tickets, including appropriate surcharges as well as the costs for sleeping cars, couchettes and taxis will be reimbursed.

##### 2.2. Own Car, Rental Car or Taxi

When using one's own car, a mileage allowance of CHF 0.70 is granted. Necessary parking fees, and road, ferry and bridge tolls, are reimbursed.

Rental cars are only allowed in exceptional cases and are subject to prior approval by the Executive Committee.

## **2.3. Airplane**

Council members can use business class, Commission members and lecturers in general only economy class.

Council members for flights longer than 8 hours can use first class.



# **Article 3**

## **3. Board and Lodging**

Appropriate and reasonable hotel costs with board are borne by the IHF and will be reimbursed.



# **Article 4**

## **4. Allowances**

### **4.1. Daily Allowance**

For all other expenditures (such as drinks, small presents, telephone calls, newspapers, etc.), the IHF grants a daily allowance of CHF 350.– for Council members and CHF 100.– for other collaborators and guests of the IHF.

Employees of the IHF are granted a daily allowance of CHF 150.– on weekdays and CHF 200.– on weekends. Employees of the IHF on site during events are granted a daily allowance of CHF 200.– on weekdays and CHF 250.– on weekends.

IHF experts and IHF Rules Working Group members are granted a daily allowance of CHF 150.–.

During IHF Senior World Championships, Olympic Games (Olympic Handball Tournaments) and Olympic Qualification Tournaments, the IHF grants a daily allowance of CHF 150.– for IHF officials and CHF 175.– for IHF referees.

During IHF Junior/Youth World Championships, the IHF grants a daily allowance of CHF 125.– for IHF officials and CHF 150.– for IHF referees.

### **4.2. Match Allowance for Referees**

Referees officiating matches at IHF events are granted, in addition to the daily allowance as indicated above, an allowance per match officiated at IHF Senior/Junior/Youth World Championships, Olympic Games (Olympic Handball Tournaments) and Olympic Qualification Tournaments as follows (amounts in CHF):

Category	Men's/Women's Senior WChs	Junior/Youth WChs	Olympic Games	Olympic Qualification Tournaments
Preliminary Round	250		200	100
Main Round	312.50			
Quarter-Finals	500	100	400	
Semi-Finals / Finals	625	150	500	
President's Cup	125			
Placement 5-12	375			

### 4.3. Daily Allowances for IHF Coaching Education Courses

The IHF grants the following daily allowances for lecturers and experts involved in IHF coaching education courses (amounts in CHF):

#### D Licence

No. of days	Lecturer 1	Lecturer 2	Expert
Online: 1	100	NO	NO
On site: 5	125	NO	NO
Travel days*: 2	100	100	100

#### C Licence

No. of days	Lecturer 1	Lecturer 2	Expert
Online: 2	125	NO	NO
On site: 8	150	100	NO
Travel days*: 2	100	100	100

#### B Licence

No. of days	Lecturer 1	Lecturer 2	Expert
Online: 3	200	NO	NO
On site: 10	250	150	250
Travel days*: 2	100	100	100

#### A Licence (part 1)

No. of days	Lecturer 1	Lecturer 2	Expert
Online: 3	250	NO	NO
On site: 10	300	250	300
Travel days*: 2	100	100	100

### **A Licence (part 2)**

<b>No. of days</b>	<b>Lecturer 1</b>	<b>Lecturer 2</b>	<b>Expert</b>
Online: 3	250	NO	NO
On site: 7	300	250	300
Travel days*: 2	100	100	100

### **Multiplier Licence (Level 1, 2 and 3)**

<b>No. of days</b>	<b>Lecturer 1</b>	<b>Lecturer 2</b>	<b>Expert</b>
Online: 3	250	NO	NO
On site: 7	300	300	300
Travel days*: 2	100	100	100

### **Goalkeeper Coach Licence (Level 1 and 2)**

<b>No. of days</b>	<b>Lecturer 1</b>	<b>Lecturer 2</b>	<b>Expert</b>
Online: ---	250	NO	NO
On site: 5	300	300	300
Travel days*: 2	100	100	100

\* if applicable

An on-site day shall be a full day of at least eight hours.

For IHF Council members taking part in the course, either as lecturer, expert or observer, the Council rate as stipulated in Article [4.1](#) shall apply.

The rate of CHF 100.– per day shall apply for new lecturers during their first year of serving the IHF as a lecturer. Afterwards, the daily allowances stipulated in Article 4.3 shall be applicable, taking into account that an assessment of the service of the new lecturers shall be carried out by the IHF Commission of Coaching and Methods (CCM).



## **Article 5**

### **5. Other Expenditures**

1. If visa or other formalities (i.e. vaccinations) are required for a journey, the expenses thereby incurred will be reimbursed by the IHF on presentation of the receipts.
2. Appropriate expenses for refreshments, within reasonable limits, will also be reimbursed by the IHF upon presentation of the receipts.