



## Dates and Deadlines

<i>Deadlines</i>	<i>Subject / IHF Statutes and Regulations</i>	<i>Form no.</i>
2 July 2023	<b>Convocation</b> Article 13.1.5 of Statutes The Council shall convene Ordinary Congresses <b>no later than four months</b> in advance. The IHF Head Office shall send out all organisational information related to Ordinary Congresses <b>no later than four months</b> in advance.	-
2 August 2023	<b>Registration</b> Article 13.3.1 of Statutes Each Member Federation shall possess one vote at the Congress. The federation may take part in the Congress with three delegates, whose names shall be given to the Head Office in writing before the start of the Congress within the stipulated deadlines set by the Head Office.	1 (for Congress delegates)  2 (for Council members)
2 August 2023	<b>Motions</b> Article 13.6.1 and 13.6.2 of Statutes 1. Member Federations, Continental Confederations, the Council, the Executive Committee and the President may submit motions to the Congress. Member Federations may submit applications to host IHF Congresses to the Congress. Motions and applications shall be made in writing in one of the three IHF languages (English, German and French) together with rationales to the Head Office.  2. Motions shall be submitted to the Head Office: <ul style="list-style-type: none"><li>o <b>no later than three months</b> prior to the Congress in the case of Ordinary Congresses</li></ul>	-
2 August 2023	Submission of statistics form to IHF Head Office	3
2 August 2023	Submission of contact details form to IHF Head Office	4
2 August 2023	Submission of application questionnaire for IHF President's Development Award to IHF Head Office	5



2 August 2023	In case of interest in hosting the XXXX Ordinary IHF Congress 2025: - Submission of event concept form to IHF Head Office - Payment of deposit (CHF 1,500) into IHF bank account ( <i>bank details are indicated in the General Information</i> )	6
21 September 2023	Congress agenda ( <i>to be sent by IHF Head Office</i> ) Article 13.1.6 of Statutes The Council shall publish the agenda <b>no later than six weeks</b> in advance.	-
2 October 2023	Congress working documents ( <i>to be sent by IHF Head Office</i> ) Article 13.1.7 of Statutes The working documents shall be submitted to the Congress participants <b>no later than one month</b> prior to the Congress meeting.	-
2 October 2023	Report from last period & complete strategic plan ( <i>to be sent by IHF Head Office</i> ) Article 15.3, points 1.2 and 1.3 of Statutes The Executive Committee shall 1.2. present the report from the last period to the Congress. This report shall be available for the Member Federations in written form <b>no later than one month</b> prior to the Congress. 1.3. present the complete strategic plan for IHF in the next period to the Congress in written form <b>no later than one month</b> prior to the Congress.	-
2 October 2023	Budget, annual accounts and auditors' reports ( <i>to be sent by IHF Head Office</i> ) Article 18, points 3 and 4 of Statutes 3. The Treasurer shall draw up the budget and submit it to the Council for approval and to the Congress for confirmation. The Congress shall have this document <b>no later than one month</b> prior to the Congress meeting. 4. The annual accounts and the reports from the supervisory body and the internal IHF auditors shall be submitted to the Council and the Congress for resolution. The Congress shall have these documents <b>no later than one month</b> prior to the Congress meeting.	-
2 October 2023	Continental Representatives Article 14.2.5 The continental representatives in the Council shall be proposed by their respective Continental Confederation	-



	<b>no later than one month</b> before the start of the Congress.	
2 November 2023	XXXIX Ordinary IHF Congress 2023	-