



**International  
Handball  
Federation**

# **XXVIII. Competition Manual**

**for IHF Wheelchair Handball World  
Championships**

---

*Edition: 19 February 2021*



# Table of contents

<b>Foreword</b>	<b>2</b>
<b>Article 1 – Bidding, Awarding and Draw</b>	<b>2</b>
<b>Article 2 – Organising the Wheelchair Handball World Championship</b>	<b>3</b>
<b>Article 3 – Event Equipment and Services</b>	<b>7</b>
<b>Article 4 – Ceremonies</b>	<b>8</b>
<b>Article 5 – Infrastructure</b>	<b>8</b>
<b>Article 6 – Accommodation</b>	<b>10</b>
<b>Article 7 – Inspections and Workshops</b>	<b>12</b>
<b>Article 8 – Financial Obligations</b>	<b>12</b>
<b>Article 9 – Media and Marketing Rights</b>	<b>14</b>
<b>Article 10 – Registration</b>	<b>16</b>
<b>Article 11 – Rights and Duties of Participating Teams</b>	<b>17</b>
<b>Article 12 – Eligibility, Uniforms, Training Sessions</b>	<b>20</b>
<b>Article 13 – Legal Dispositions</b>	<b>20</b>



# Foreword

According to Article 3.2.5 of the IHF Statutes, the International Handball Federation (IHF) shall hold World Championships for seniors (men and women).

The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of IHF Wheelchair Handball World Championships and shall apply in connection with all other pertinent regulations.



## Article 1

### 1. Bidding, Awarding and Draw

#### 1.1. Bidding Requirements

The IHF Wheelchair Handball World Championship application shall include a letter stating that the host federation will comply with all organisational and formal requirements.

The applicant shall submit a proof that its application is supported by the national and regional authorities of the host country.

The following documents shall be submitted with the bidding concept:

- Compliance document
- Government guarantee
- Information about the venue(s) and playing hall(s)
- Overall budget

The host federation shall prepare a basic organisational chart together with the bid.

#### 1.2. Awarding/Announcement

##### 1.2.1. Awarding of the Wheelchair Handball World Championship

The IHF Council entrusts the Wheelchair Handball World Championship to a Member Federation that has applied to hold it.

##### 1.2.2. Announcement(s) in relation to the hosting of the Wheelchair Handball World Championship

The IHF Head Office shall announce the Wheelchair Handball World Championship in accordance with the IHF Statutes and the regulations for IHF wheelchair handball competitions. The announcement will be sent to the participating federations and will contain all relevant information which is partly laid down in the Competition Manual for IHF Wheelchair Handball World Championships in addition to specific information about the event including all dates and deadlines which shall be respected.

The IHF Head Office informs the Member Federations of the participating teams, respectively the teams participating in the IHF Wheelchair Handball World Championship of any further guidelines, directives or decisions related to the IHF Wheelchair Handball World Championship to be respected and provides them with all relevant documents in due time.

### **1.2.3. Info Brochure**

In addition to the official announcement the IHF info brochure will be published prior to the event, which includes more detailed event-related information and the names and contact details of the IHF nominees in each venue.

### **1.3. Draw**

The draw shall be in compliance with the performance criteria. The Organiser shall have a free choice of its preliminary round group within its performance row that is drawn last. Alternatively, the Organiser may submit a request to the IHF to assign one team (including the Organiser's team) per group.



## **Article 2**

### **2. Organising the Wheelchair Handball World Championship**

#### **2.1. Basic Regulations and Rules**

The Wheelchair Handball World Championship shall be organised and played according to the following regulations and rules:

- Competition Manual for IHF Wheelchair Handball World Championships
- IHF Statutes and Regulations, especially the following:
  - IHF Wheelchair Handball Classification Rules & Regulations Six-a-Side and Four-a-Side
  - IHF Rules of the Game for Wheelchair Handball Six-a-Side
  - IHF Rules of the Game for Wheelchair Handball Four-a-Side
  - IHF Regulations concerning Penalties and Fines
  - IHF Ethics Code
  - IHF Legal Provisions
  - IHF Regulations on Advertising and Equipment Regulations

In addition to the above-mentioned regulations and rules, a contract between the Organiser and the IHF will be concluded for the staging of the IHF Wheelchair Handball World Championship.

#### **2.2. Cooperation and Communication**

An important detail in the preparation and professional organisation of the IHF Wheelchair Handball

World Championship is the frequent and complete information to all parties involved:

- Inspections and workshops shall be prepared in coordination between the IHF and the Organiser;
- Upon allocation, the organising federation shall announce at least one person, who is in charge of the championship-related business and who is the responsible contact partner in the day-to-day business relating to the event preparation (good command of the English language required);
- Overall task distribution to be provided to the IHF.

### **2.3. Number of Participants**

The number of participants at the IHF Wheelchair Handball World Championship shall be between 8 and 16 teams. The IHF Council shall decide on special cases.

*Note: Based on the first IHF Wheelchair Handball World Championship, the allocation of compulsory places will be determined accordingly.*

### **2.4. Playing System and Match Scheme**

The IHF Wheelchair Handball World Championship will be played in the format of a tournament with either 8, 12, or 16 teams.

The detailed playing schedule will be announced by the IHF Head Office.

### **2.5. Cancellation or Discontinuation of Matches**

If a match is cancelled or discontinued, the Competition Management shall decide on further action.

### **2.6. Duration of the Championship**

The Wheelchair Handball World Championship will be held for up to 9 days. The exact period will depend on the number of participating teams.

The following dates shall be defined in the World Championship contract:

- Arrival of the IHF office staff and classifiers
- Arrival of the participating teams
- Arrival of IHF nominees (including referees and delegates)
- Classification and approval of wheelchairs
- Education course for referees and delegates
- Technical meeting
- Match days
- Opening and closing ceremonies

- Departure of the IHF nominees and teams

## 2.7. IHF Nominees

The following IHF nominees shall be hosted by the Organiser during the event:

Representatives	<b>one (1)</b>
Delegates	<b>six (6)</b>
Referees	<b>twelve (12)</b>
IHF Office	<b>two (2)</b>
Classifier	<b>six (6)</b>
Technical staff	<b>two (2)</b>
Total number of nominees	<b>twenty-nine (29)</b>

The number of IHF nominees might change based on the total number of participating teams.

## 2.8. Event Coordination and Organisation

### 2.8.1. Competition Management

A Competition Management shall be formed, which shall be responsible for the orderly management of the event, in close cooperation with the Organiser. It represents the first contact point for organisational issues, gives advice and makes all the necessary decisions during the event, including disciplinary decisions. It is also responsible for the appointment of Officials, Technical Delegates and referees.

In venues where the Competition Management is not present, the Event Delegates will assume the aforementioned tasks (to be announced in the IHF info brochure) and will be supported by a member of the IHF Head Office.

### 2.8.2. Match Management and Supervision

One IHF Official and one IHF Technical Delegate shall form the match management together with the timekeeper and scorekeeper appointed by the Organiser. At least one of those two persons shall be fluent in English. The announcer shall be seated near the table.

The match shall be under the IHF Official's full supervision.

### 2.8.3. Technical Meeting

A technical meeting with the team officials of the participating delegations, the Organiser and the IHF representatives shall be held at the beginning of the tournament. In this meeting, all necessary information will be provided and organisational, technical and financial issues will be settled. Furthermore, the definitive registration lists shall be approved and the uniform colours for the preliminary

round shall be determined.

Further technical meetings may be held if required.

#### **2.8.4. Responsibilities of the Organiser**

The Organiser shall be responsible for providing the following:

- Infrastructure/court manager
- Technical equipment
- Offices and office equipment
- Scout for digital match reports, timekeeper, two classification administrators for all matches (experienced, very good command of English, experienced in match administration)
- Announcer for all matches (experienced, good command of English, handball knowledge)
- Sport entertainment
- Internal communication (pre-match procedure, match reports, etc.)
- Local transport and logistics
- Security service
- Accreditation, access control
- Support and assistance for partners (set-up, equipment distribution, etc.)
- Support and assistance for administration and meetings (technical meeting, etc.)
- Classification (facilities, manpower, etc.)
- Support for IHF office staff (technical equipment, internet connection)
- Anti-doping officer
- Set-up, servicing and cleaning of the floor (approx. 6 pax)
- Photographer
- Mascot kids (pre-match procedure, corridor, etc.)
- Assistants for awarding ceremony
- Team guides (very good command of English and the language of the team concerned, if possible)
- Final banquet for the nominees and the teams

#### **2.8.5. Local Transport**

In case the playing hall is not within an accessible distance, local transport service shall be arranged for the teams and the IHF nominees by the Organiser from and to the hotels and the playing hall.

The local transport includes the transport to and from the international airport.

#### **2.8.6. Medical Service**

At least 2 (two) first-aid persons shall be present in the playing hall during all matches. An ambulance with the required qualified personnel shall be available during all matches.

### **2.8.7. Anti-Doping Controls**

Doping tests shall be carried out according to the IHF Anti-Doping Rules and in compliance with the World Anti-Doping Code and its relevant standards.

### **2.8.8. Medals and Presents**

Medals/prizes shall be awarded to the teams ranked first to third. Commemorative medals shall be awarded to all participants including delegation members and IHF Officials.

Prizes for the All-star team and best player of the match shall be organised and provided by the Organiser. The championship plate for the winner will be provided by the IHF.

### **2.8.9. Visas**

All teams and IHF Officials shall be guaranteed trouble-free entry into the host country by the Organiser. The Organiser shall provide visa assistance to the participants of the World Championship.



## **Article 3**

### **3. Event Equipment and Service**

#### **3.1. Accreditation and Ticketing**

An accreditation system that meets the needs of the event shall be set up. Furthermore, a ticketing concept may be put in place in agreement with the IHF.

#### **3.2. Equipment Supply**

The IHF official partners:

- Official match balls (Molten)

The IHF will provide 60 official match balls for the IHF Wheelchair Handball World Championship (new balls to be used for each match);

- Other IHF suppliers

The IHF might provide further equipment of official IHF partners if applicable. The Organiser will be informed accordingly.

#### **3.3. Website**

The Organiser shall create and maintain an event-related website, especially for promotional and



preparatory purposes, in order to facilitate administration and access to the event and to introduce the country and the venues.

### **3.4. Team Guide**

Team guides shall be at the disposal of each team. They shall form the link between the participating team concerned, the Organiser and the IHF.



## **Article 4**

### **4. Ceremonies**

The opening ceremony shall be carried out before the first match and the medal ceremony shall be carried out immediately after the last match of the tournament.

The concept of the opening and medal ceremonies shall be commonly decided by the IHF and the Organiser.

A final banquet or players' party shall be organised after the closing ceremony.



## **Article 5**

### **5. Infrastructure**

#### **5.1. Venues**

##### **5.1.1. General Requirements**

The IHF Wheelchair Handball World Championship shall be organised in one venue. Alternative proposals are subject to the consent of the IHF. Venue details shall be announced in the info brochure as well as on the IHF's and the Organiser's websites.

The venues shall include the following:

- Sign posts and routing system;
- Catch net, which is fully covering the small sides of the playing court area; net to be fixed to the advertising boards approx. three metres right and left from the goal; mash size: 10x10 cm, min. length: 24 m; in black colour;
- A full advertising set-up on at least three sides – one long & two short sides – correct fixing of boards on all four sides/lines as well as floor advertising to be guaranteed for all championship venues; corners opposite to (TV) camera shall be closed or corner boards may be used;

- IHF flags and flags of all teams and IHF Officials (excluding IHF office, classifiers and technical staff);
- IHF flag and team flags for the pre-match procedure.

### 5.1.2. Hall Details

The playing hall shall be of an adequate standard for an international sport event and adapted to the needs of wheelchair handball. The playing hall shall fulfil the minimum standards listed below and be available two days prior to the commencement of the championship:

- Size of the floor area - minimum 44 m x 25 m;
- Accreditation system;
- Timekeeper's table (for 4 persons) & support table (for 6-8 persons) approximatively behind the Timekeeper's table; separate internet;
- Electric timekeeping apparatus and reserve clock;
- Scoreboard: visible for table personnel, players and spectators;
- Table equipment, laptop with separate internet and power supply (a combination judges' table – support table shall be installed; supervisor, observer, time/scorekeeper are the only persons being allowed to sit on the judges' table);
- Lighting – minimum 1,000 lux;
- Permanently installed changing rooms, toilets and showers (useable for wheelchair handball players) – minimum 4 for teams (or more depending on size of changing rooms) and 1-2 for referees;
- Rooms for massage and team meetings (team hotels);
- Medical and anti-doping room;
- Training hall for warm-up prior to the match (can be smaller than the playing venue/court);
- Spectators' area for wheelchairs (tribunes need to be accessible);
- Adequate climatic conditions.

A meeting room with requirements specified by the IHF shall be established as office room in the hall as well as in the IHF Officials' hotel. Technical equipment (computers, internet, printers, copy machines, etc.) shall be provided.

### 5.1.3. Playing Venue

The event hall shall basically fulfil all special needs for wheelchair handball (accessibility, practicability, etc.):

- Playing court 40 m x 20 m (entire surface: 44 m x 25 m), floor of IHF flooring partner (support for needed installation, service and cleaning);
- Handball playing court only (no other lines shall be visible);
- Goals complying with the IHF Rules of the Game for Wheelchair Handball (Six-a-Side and Four-a-Side) with a size of 3 m x 1.70 m;

- Sufficient number of dressing rooms, toilets and showers with adequate size for all teams;
- Dressing room and showers for IHF referees;
- IHF office (including all necessary equipment, WLAN, printer, copy machines, office supply, four working spaces);
- Lockers for wheelchairs (if required);
- Press room (if required);
- 2-3 rooms for classification of players (during classification phase).

The playing hall and facilities shall have the IHF venue dressing.

#### **5.1.4. Additional Requirements Linked to the Venue Management**

During the event, the following basic equipment shall be organised and made available by the Organiser at the playing court:

- Sound system;
- Facilities and infrastructure in the spectators' area, offering food and beverages on payment, without limitation;
- Match production/sport presentation including, but not limited to:
  - DJ,
  - English-speaking announcer with a sufficient handball knowledge and animation in the playing hall, etc.;
- Mineral water, free of charge for teams (1 litre per person per match) and IHF Officials.



## **Article 6**

### **6. Accommodation**

#### **6.1. Team Hotels and IHF Hotels**

##### **6.1.1. General Conditions**

Team hotels and IHF hotel(s) shall be located as close as possible to the playing hall and shall comply with international standards. The Organiser is responsible for the reservation of accommodation for the IHF and the teams. The participating teams shall be informed accordingly.

The following minimum categories shall be applied (final decision on the hotels to be taken by the IHF after inspection):

- Team hotel(s)
  - Team hotels shall be wheelchair accessible.
  - Three-star hotels of international standards (or similar standard) for the teams:

- Eight (8) double rooms adapted to wheelchair users for wheelchair handball six-a-side and five (5) double rooms adapted to wheelchair users for wheelchair handball four-a-side
- Four (4) single rooms

It is recommended to place a pre-order of approx. 3-5 rooms per team for additional delegation members. The Organiser is free to charge an extra fee for delegations exceeding 15 persons for wheelchair handball six-a-side respectively 13 persons for wheelchair handball four-a-side or for additional days.

All members of a delegation (max. 16 players + 4 officials for wheelchair handball six-a-side respectively max. 10 players + 4 officials for wheelchair handball four-a-side) shall be provided with rooms of similar and adequate size and standard in the same hotel and according to the special needs of the players.

A team may consist of max. 20 persons (16 male and female players and 4 officials) for wheelchair handball six-a-side respectively 14 persons (10 male and female players and 4 officials) for wheelchair handball four-a-side. However, only the costs for accommodation, full board, transport, etc. shall be covered by the Organiser.

All arising costs for additional persons (exceeding 15 persons for wheelchair handball six-a-side respectively 13 persons for wheelchair handball four-a-side) have to be paid by the team delegation, respectively by their National Federation. A daily rate has to be announced by the Organiser.

- IHF hotel(s)
  - Four-star hotel(s) of international standard (or similar standard) for IHF nominees:
    - Seven (7) double rooms for the referees and the technical staff.
    - Fifteen (15) single rooms for IHF Officials and IHF staff.

All IHF nominees shall be provided with rooms of adequate size and standard in the same hotel.

### **6.1.2. Additional Room Requirements**

- Conference Room(s)

A conference room for 35 participants (classroom seating) shall be booked and available two (2) days prior to the start of the championship until the first match day (including technical meeting). Afterwards, this room shall be available on request until the end of the championship. The room should also be equipped with min. 4 working places (PCs, power, WLAN, 1 printer, 1 copy machine, office supply, reserve paper/ink, flip chart, etc.) and a projector should be available for the technical meeting. Beverages and snacks shall be available in this room on request.

A conference room for 20 participants (in the IHF hotel) (classroom seating) shall be booked and available from two (2) days prior the beginning of the event until the end of the championship for additional seminars and meetings. These seminars and meetings will be communicated by the IHF Head Office prior to the start of the event.

- Meeting Room

One meeting room per delegation shall be available for video and team meetings for approx. 20 persons in each team hotel. The room may be shared between the teams. In case the room is shared, a schedule shall be set-up.

- Food and Beverages

The Organiser shall provide four (4) meals a day - breakfast, lunch, snack and dinner – which satisfy the requirements of a competitive sport including, but not limited to, fresh fruits and vegetables. Drinks shall be provided with the meals (non-alcoholic beverages). A minimum of one litre of water per person and per meal shall be offered.

In addition, refreshments (water) shall be provided for teams (training and match) and officials in the dressing rooms, at least 1 litre per person, preferably in small bottles (0.5 litre).

Beverages and snacks shall be available at the IHF office for the IHF Officials in the hotel(s) and hall during the entire event. Food and beverages for IHF Officials and technical staff shall be offered for free.



## Article 7

### 7. Inspections and Workshops

After awarding the IHF Wheelchair Handball World Championship, inspections and workshops shall be held by the IHF in cooperation with the Organiser.

- The first inspection of the playing hall and hotels as well as the first workshop shall be organised approx. eight (8) months prior to the championship. Details regarding the respective hotel reservation shall be available in writing on the occasion of the first inspection.
- The second inspection shall be held two (2) to three (3) months prior to the championship, if necessary.
- The final inspection plus set-up supervision shall be held approx. two (2) days before the start of the championship.

Further inspections and workshops will be arranged according to the individual requirements and the preparation progress.



## Article 8

### 8. Financial Obligations

#### 8.1. Costs to be Borne by the IHF

- Financial support for the Organiser.
- Travel expenses, visa costs and daily allowances incurred for all IHF nominees up to a maximum of 29 (twenty-nine) persons.
- Championship plate.
- Match balls.

## **8.2. Costs to be Borne by the Organiser**

### **8.2.1. Insurance and Taxes**

- Third party liability insurance for the duration of the event.
- Public charges levied in connection with the event.
- All expenses incurred in the host country in connection with the organisation of the IHF Wheelchair Handball World Championship

### **8.2.2. Accommodation and Inspections**

- Accommodation, full board and local transport for teams (limited to 15 persons per delegation for wheelchair handball six-a-side and 13 persons for wheelchair handball four-a-side).
- Accommodation, full board and local transport for IHF Officials.
- Travel expenses, visa costs, local costs (e.g. accommodation, meals and transport) and daily allowances incurred for all timekeepers, scorekeepers, secretaries and event presenters. The nomination shall be made by the Organiser in due time before the event.
- Full board, local transport and costs for side events for the persons mentioned above.
- The costs of inspections including travel expenses, accommodation, meals, daily allowances for IHF Officials.

### **8.2.3. Costs Related to Venue(s)**

All costs related to venue(s), including:

- Security
- Hall and venue rent and set-up
- Music
- Facilities/equipment (unless excluded by this Competition Manual)

### **8.2.4. Costs Related to Animation**

- Costs for official activities/official ceremonies
- Costs for website, live streaming and TV (optional)
- Matches on hard disc (or USB) for IHF
- Gold, silver, bronze and commemorative medals, All-star team prizes, Best player award

### **8.2.5. Costs Not Specified Within the Competition Manual**

The details and actions required relating to the IHF Wheelchair Handball World Championship, including application costs, inspections, accommodation, board, local transportation, rooms, official activities and ceremonies, manpower, accreditations, etc. shall, if not otherwise provided, be borne by the Organiser respectively the host federation. Deposits to cover the costs for the pre-inspections will be requested individually, if required.

### **8.3. Costs to be Borne by the Participants**

- International flight tickets (including visa costs)
- Travel costs in home country (e.g. to airport, etc.)
- All costs concerning the internal organisation and administration of the teams
- Health insurance, etc. for players
- All costs arising for additional persons have to be paid by the team delegations, respectively by their National Federation.



## **Article 9**

### **9. Media and Marketing Rights**

#### **9.1. Media Rights**

The IHF exclusively holds the TV rights of the IHF Wheelchair Handball World Championship. Any corresponding agreements shall be made with the respective Organiser.

##### **9.1.1. Videos of Matches**

All matches shall be recorded by the Organiser and made available (hard disc or hard drive) to the IHF. Additionally, the Organiser shall provide, on the evening of each playing day, videos of selected matches for educational purposes upon request.

A video download system or rental service shall be made available for the duration of the IHF Wheelchair Handball World Championship for the teams. The teams will have the opportunity to use these videos in preparing for the matches.

##### **9.1.2. Photos**

The Organiser shall make available to the IHF staff member a sufficient number of photos of the event (selected photos to be submitted to the IHF office after every playing day; match scenes, hall, fans,



emotions) free of charge during the event. At the end of the event, all pictures taken by the Organiser shall be provided to the IHF.

For this purpose, a professional photographer shall be hired by the Organiser at its own cost.

### **9.1.3. Live Streaming**

The Organiser shall organise live streaming during all matches. The Organiser is responsible for delivering a live-streaming signal to the IHF with the minimum requirements (HD) hereby specified and confirmed prior to the start of the tournament. The IHF will inform the Organiser about the contact person at the IHF to coordinate the delivery of the abovementioned signal.

At least two (2) cameras shall be used. The video recording shall be made by a team of at least one (1) person / one (1) camera with the main camera filming from the side of the judges' table.

In case no TV production is planned, the following minimum standards shall apply for the livestream:

- Full HD progressive picture at 1920x1080px
- Signal output in HDMI or SDI

Screen graphics (e.g. actual score, playing time, starting time, presenter – team A/B) shall be ensured by the Organiser. These have to be presented to the IHF at the latest two (2) weeks before the tournament and have to be subsequently approved by the IHF.

The IHF reserves the right, but is not obliged, to supply the Organiser with a set of TV graphics for use during the livestreams.

The stream shall be produced as "Multistream" in HD (1080p) and HD ready (720p) (HD, bitrate: 3,000 to 6,000 kb/s / HD ready, bitrate: 1,500 to 4,000 kb/s).

## **9.2. Marketing Rights**

The IHF exclusively holds the marketing rights of the IHF Wheelchair Handball World Championship. Any corresponding agreements shall be made with the respective Organiser.

### **9.2.1. Equipment Advertising**

Rights in respect of advertising on sportswear are laid down in the Regulations on Advertising and Equipment Regulations.

### **9.2.2. IHF Sponsors**

All delegations, individuals and IHF Officials participating in the IHF Wheelchair Handball World Championship must comply with the exclusivity of the IHF partners and sponsors during the IHF Wheelchair Handball World Championship:

- The names and the respective categories of products/services of the IHF partners and sponsors



as well as the necessary measures and restrictions to be taken by all delegations, individuals and IHF Officials participating in the IHF Wheelchair Handball World Championship are communicated by the IHF in due course prior to the beginning of the IHF Wheelchair Handball World Championship.

- The host federation must send to the IHF the list of all sponsors and partners (name, nationality, products/services) which will be represented during the IHF Wheelchair Handball World Championship at the venue (including in the playing hall and all related areas, without limitation) in due time prior to the beginning of the respective IHF Wheelchair Handball World Championship at the latest.

Non-compliance with the required measures and restrictions in relation to IHF partner product/service exclusivity or any other kind of violation of the IHF partners' and sponsors' exclusivity during the IHF Wheelchair Handball World Championship must be sanctioned according to the IHF Regulations concerning Penalties and Fines as well as the IHF Legal Provisions. In addition, the respective individual/entity may be required to reimburse all damages occurred.



## Article 10

### 10. Registration

#### 10.1. Team Registration

The registration for the IHF Wheelchair Handball World Championship has to be done directly to the IHF after the IHF announcement.

Players and officials (stating their function) shall be registered as follows:

- Provisionally: one month before the World Championship at the latest (28 players at most) to the Organiser as well as the IHF Head Office. Even if a team registers less than 28 players, the provisional list is final and cannot be changed once the deadline has expired.
- Definitively: one hour before the technical meeting to the responsible IHF representative (max. 16 players for wheelchair handball six-a-side respectively 10 players for wheelchair handball four-a-side taken from the provisional list and four (4) officials). The registration must be done with the help of the relevant IHF form.

The registration, using the relevant IHF form, must include:

- a. Officials (who should not be changed during the entire competition), including the following details:
  - surname
  - first name

- date of birth
- nationality
- gender
- function within the delegation and indication of the officials (by use of letters A, B, C, D)

The following functions must be used: head coach, assistant coach, physiotherapist, physician, team official.

b. Players, including the following details:

- players' number
- surname
- first name
- nationality(ies)
- club
- date of birth
- throwing hand
- main position
- number of international matches
- number of goals scored in international matches
- classification class and status

c. Colour of players' uniforms (please refer to Equipment Regulations for detailed specifications).

In case of submitting incorrect or incomplete forms, fines may be imposed.

## 10.2. Formal Confirmation of Participation

All qualified federations have to confirm their participation in the IHF Wheelchair Handball World Championship in writing by use of the corresponding form attached to the official announcement. Further, the participating nations shall confirm that all players competing in the tournament are eligible to play and fulfil the medical and physical conditions for participation. For that purpose the players competing in the Wheelchair Handball World Championship shall undergo a medical exam in their home country in order to receive a certificate. By use of the corresponding form the federations concerned shall confirm the health status of their players saying that they have received such certificate and fulfil the medical and physical conditions to compete at the World Championship.



# Article 11

## 11. Rights and Duties of Participating Teams

### 11.1. Rights of Participating Teams

All officially registered delegation members will be treated in the same way and have the same rights, including, but not limited to:

#### **11.1.1. Accommodation**

All teams are accommodated in IHF approved hotels of international standard and according to IHF requirements.

#### **11.1.2. Food and Beverages**

Teams have the right to three meals a day: breakfast, lunch, and dinner. On match days, the teams are also entitled to have a snack. One soft drink for lunch and dinner is free; water shall be available 24 hours a day free of charge.

#### **11.1.3. Accreditation**

All delegation members (for specifications please refer to Article [10.1](#)) shall have access to the field of play, the spectators' area and the media centre.

#### **11.1.4. Rights of Executive Team Representatives**

The head of delegation and one further member (to be defined by the National Federation in advance) will receive further treatments (e.g. access to VIP areas, invitations to official receptions, etc.).

#### **11.1.5. World Championship Tickets**

Each team has the right to obtain Wheelchair Handball World Championship tickets. The amount of tickets available per team and the terms and conditions will be published in the official announcement.

#### **11.1.6. VIP Tickets**

Further, each participating federation receives a maximum of two VIP accreditation cards, including one ticket per accreditation to the Wheelchair Handball World Championship matches of its team. The participating federation has to announce the respective persons one month in advance. Unless announced in advance, they are not entitled to the named accreditation/ticket.

#### **11.1.7. Match DVD**

Each team shall receive a match DVD free of charge after every match in which the corresponding team has participated. DVDs of other matches may be purchased at a price of CHF 30.00.

#### **11.1.8. Video Recordings**

One (1) person per team and per venue is entitled to make video recordings for teaching and training purposes. Any person wishing to record a match must possess an accreditation card issued by the Organiser. These video recordings must not be for commercial exploitation. A special authorisation to make video recordings is not required; the Organising Committee, however, shall issue the corresponding access authorisation.

#### **11.1.9. Match Statistics**

Teams have the right to receive the official match statistics of each Wheelchair Handball World Championship match in printed or electronic form.

#### **11.1.10. Head of Delegation Conference**

The head of each delegation may participate in the head of delegation conference taking place in due time prior to the tournament. A corresponding announcement will be submitted to the participating teams.

### **11.2. Duties of Participating Teams**

Teams participating in the IHF Wheelchair Handball World Championship shall agree:

- a. to comply with the IHF Statutes and Regulations;
- b. to cooperate with the IHF and the Organiser and provide all requested data and information within the given deadline;
- c. to respect the principles of fairness and fair play as defined in the IHF Statutes;
- d. to comply with all competition-related decisions taken by the IHF Competition Management or any other competent body;
- e. to promote handball in its best way and to avoid any inappropriate behaviour that might harm the reputation of handball in any way;
- f. to be a role model and to represent the ideological values of the handball family.

Further all participating teams shall respect their event-related tasks such as:

- a. announcing the requested data as published in the official announcement or in the present regulations on time (arrival, team photo, etc.);
- b. confirming that all players competing in the tournament fulfil the requirements for participation.

In case of non-compliance with these duties, the provisions of the IHF Regulations concerning Penalties and Fines will apply.



## Article 12

### 12. Eligibility, Uniforms, Training Sessions

#### 12.1. Player Eligibility

The IHF Player Eligibility Code shall apply. Players shall prove their citizenship by presenting a passport, which will be checked by the IHF COC before the start of the IHF Wheelchair Handball World Championship. The IHF shall check the eligibility of all players within one week after receiving the provisional lists.

Players participating in the IHF Wheelchair Handball World Championships shall be at least 15 years old.

#### 12.2. Players' Uniforms

Only players' uniforms in accordance with the IHF Equipment Regulations are allowed.

At the technical meeting held prior to the start of the IHF Wheelchair Handball World Championship, each delegation is obliged to show the two sets of uniforms of different colours. In each match, one team shall wear light-coloured shirts and the other team dark-coloured shirts. For the preliminary round, the colours have to be decided at the technical meeting before the matches.

The decision of colours in each match will be taken with the participation of the team representatives and the IHF Technical Delegates. In case of disagreement regarding the colours, the team named first has the right to choose the colour. The Competition Management decides the colours of the players' uniforms for all matches except for the preliminary round matches.

#### 12.3. Training Sessions

Each team must be granted the same conditions and has the right to train for at least 45 minutes every day. A respective schedule will be announced prior to the Wheelchair Handball World Championship.



## Article 13

### 13. Legal Dispositions

#### 13.1. Personality Rights

All participating teams grant the IHF the right to use photos and graphic materials of players and officials. Further, names and emblems of Member Federations may be used for event related purposes.

All participating teams grant the IHF the right to use any kind of material produced for or at the IHF Wheelchair Handball World Championship for the promotion of IHF events and handball development

projects.

## **13.2. Language**

These regulations shall be published in the three official IHF languages. In case of discrepancy, the English text shall prevail.

## **13.3. Data Protection**

Usually, a data protection form is distributed to the National Federations in order to obtain the consent of their players and officials who will be participating in the Wheelchair Handball World Championship regarding the collection and use of their data.

Each participating Member Federation must obtain the consent of the respective participating players and officials to use their data as defined in the above-mentioned form. Each participating Member Federation must hold the IHF and its partners harmless from any legal action from a player concerning the players' data rights.

If for any reason the data protection form is not provided to the National Federations by the IHF Head Office, the collection and use of personal data by the IHF will be made for the purpose of the legitimate interest of the IHF and the participants of the IHF Wheelchair Handball World Championship to organise, stage and promote the Wheelchair Handball World Championship and wheelchair handball in general in accordance with Article 6 (f) of the GDPR (General Data Protection Regulation).

## **13.4. Disputes**

Any disputes arising during the IHF Wheelchair Handball World Championship shall be dealt with by the IHF appeal authorities. The procedure of raising protests and appeals and further specifications are laid down in the IHF Legal Provisions. Furthermore, the IHF will describe the procedures that apply for the relevant event in the corresponding official announcement.