



Dates and Deadlines

Deadlines	Subject / IHF Statutes and Regulations	Form no.
6 July 2021	Convocation Article 13.1.5 of Statutes The Council shall convene Ordinary Congresses no later than four months in advance. The IHF Head Office shall send out all organisational information related to Ordinary Congresses no later than four months in advance.	-
6 August 2021	Registration Article 13.3.1 of Statutes Each Member Federation shall possess one vote at the Congress. The federation may take part in the Congress with three delegates, whose names shall be given to the Head Office in writing before the start of the Congress within the stipulated deadlines set by the Head Office.	1 (for Congress delegates) 2 (for Council members)
6 August 2021	Payment of participation fee for Congress delegates into IHF bank account Payment of participation fee for accompanying persons and additional nights into organiser's bank account <i>(all bank details are indicated in the General Information)</i>	-
6 August 2021	Submission of passport copy of each Congress participant to IHF Head Office (in case a visa for Turkey is required)	-
6 August 2021	Submission of passport photo of each Congress participant to IHF Head Office (for accreditation cards)	-
6 August 2021	Motions Article 13.6.1 and 13.6.2 of Statutes 1. Member Federations, Continental Confederations, the Council, the Executive Committee and the President may submit motions to the Congress. Member Federations may submit applications to host IHF Congresses to the Congress. Motions and applications shall be made in writing in one of the three IHF languages (English, German and French) together with rationales to the Head Office.	-



	2. Motions shall be submitted to the Head Office: <ul style="list-style-type: none">o no later than three months prior to the Congress in the case of Ordinary Congresses	
6 August 2021	Nominations Article 13.7.3 and 13.7.4 of Statutes 3. First-time candidates must be nominated by the respective Member Federation only. A candidate who is in office must be nominated by the respective Member Federation or the IHF Council to stand for re-election. 4. These nominations shall be submitted to the Head Office in writing, no later than three months before the start of the Congress.	3 (in case of first-time candidatures) 4 (in case of re-elections)
6 August 2021	Submission of statistics form to IHF Head Office	5
6 August 2021	Submission of contact details form to IHF Head Office	6
6 August 2021	Submission of application questionnaire for IHF President's Development Award to IHF Head Office	7
6 August 2021	In case of interest in hosting the XXXIX Ordinary IHF Congress 2023: <ul style="list-style-type: none">- Submission of event concept form to IHF Head Office- Payment of deposit (CHF 1,500) into IHF bank account (<i>bank details are indicated in the General Information</i>)	8
25 September 2021	Congress agenda (<i>to be sent by IHF Head Office</i>) Article 13.1.6 of Statutes The Council shall publish the agenda no later than six weeks in advance.	-
6 October 2021	Congress working documents (<i>to be sent by IHF Head Office</i>) Article 13.1.7 of Statutes The working documents shall be submitted to the Congress participants no later than one month prior to the Congress meeting.	-



6 October 2021	Report from last period & complete strategic plan <i>(to be sent by IHF Head Office)</i> Article 15.3, points 1.2 and 1.3 of Statutes The Executive Committee shall 1.2. present the report from the last period to the Congress. This report shall be available for the Member Federations in written form no later than one month prior to the Congress. 1.3. present the complete strategic plan for IHF in the next period to the Congress in written form no later than one month prior to the Congress.	-
6 October 2021	Budget, annual accounts and auditors' reports <i>(to be sent by IHF Head Office)</i> Article 18, points 3 and 4 of Statutes 3. The Treasurer shall draw up the budget and submit it to the Council for approval and to the Congress for confirmation. The Congress shall have this document no later than one month prior to the Congress meeting. 4. The annual accounts and the reports from the supervisory body and the internal IHF auditors shall be submitted to the Council and the Congress for resolution. The Congress shall have these documents no later than one month prior to the Congress meeting.	-
6 October 2021	Continental Representatives Article 14.2.5 The continental representatives in the Council shall be proposed by their respective Continental Confederation no later than one month before the start of the Congress.	-
6/7 November 2021	XXXVIII Ordinary IHF Congress 2021	-