



## *Dates and Deadlines*

<i>Deadlines</i>	<i>Subject / IHF Statutes and Regulations</i>	<i>Form no.</i>
3 March 2019	<b>Convocation</b> Article 13.1.4 of Statutes The Council shall convene Ordinary Congresses <b>no later than four months</b> in advance.	-
3 April 2019	<b>Registration</b> Article 13.3.1 of Statutes Each Member Federation shall possess one vote at the Congress. The federation may take part in the Congress with three delegates, whose names shall be given to the Head Office in writing before the start of the Congress within the stipulated deadlines set by the Head Office.	<b>1</b> (for Congress delegates)  <b>2</b> (for Council members)
3 April 2019	<b>Payment of participation fee for Congress delegates into IHF bank account</b> <b>Payment of participation fee for accompanying persons and additional nights into organiser's bank account</b> <i>(all bank details are indicated in the General Information)</i>	-
3 April 2019	<b>Submission of passport copy of each Congress participant to organiser (in case a visa for Sweden is required)</b>	-
3 April 2019	<b>Submission of passport photo of each Congress participant to IHF Head Office (for accreditation cards)</b>	-
3 April 2019	<b>Submission of statistics form to IHF Head Office</b>	<b>3</b>
3 April 2019	<b>Submission of contact details form to IHF Head Office</b>	<b>4</b>
3 April 2019	<b>Submission of application questionnaire for IHF President's Development Award to IHF Head Office</b>	<b>5</b>
3 April 2019	<b>In case of interest in hosting the XXXVIII Ordinary IHF Congress 2021:</b> <ul style="list-style-type: none"> <li>- Submission of event concept form to IHF Head Office</li> <li>- Payment of deposit (CHF 1,500) into IHF bank account <i>(bank details are indicated in the General Information)</i></li> </ul>	<b>6</b>

22 May 2019	<p>Congress agenda and working documents (<i>to be sent by IHF Head Office</i>)</p> <p>Article 13.1.6 of Statutes</p> <p>The Council shall publish the agenda <b>no later than six weeks</b> in advance. The working documents shall be submitted to the Congress participants <b>no later than one month</b> prior to the Congress meeting.</p>	-
3 June 2019	<p>Report from last period &amp; complete strategic plan (<i>to be sent by IHF Head Office</i>)</p> <p>Article 15.3, points 1.2 and 1.3 of Statutes</p> <p>The Executive Committee shall</p> <p>1.2. present the report from the last period to the Congress. This report shall be available for the Member Federations in written form <b>no later than one month</b> prior to the Congress.</p> <p>1.3. present the complete strategic plan for IHF in the next period to the Congress in written form <b>no later than one month</b> prior to the Congress.</p>	-
3 June 2019	<p>Budget, annual accounts and auditors' reports (<i>to be sent by IHF Head Office</i>)</p> <p>Article 18, points 3 and 4 of Statutes</p> <p>3. The Treasurer shall draw up the budget and submit it to the Council for approval and to the Congress for confirmation. The Congress shall have this document <b>no later than one month</b> prior to the Congress meeting.</p> <p>4. The annual accounts and the reports from the supervisory body and the internal IHF auditors shall be submitted to the Council and the Congress for resolution. The Congress shall have these documents <b>no later than one month</b> prior to the Congress meeting.</p>	-
3/4 July 2019	XXXVII Ordinary IHF Congress 2019	-